



# Little Hadham Parish Council

## PARISH COUNCIL MEETING MINUTES

Minutes of the **Little Hadham Parish Council** held in the Little Hadham Village Hall on Tuesday 3<sup>rd</sup> December 2024 at 7:30 p.m.

**Present:** Cllr C Westlake (Acting Chair)  
Cllr M Wilkinson  
Cllr R Mardell  
Cllr Hoodless

**Also:** Clerk, 7 Members of the public

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- 24.10.01** **To receive and accept apologies for absence.** Cllr Kent and Cllr Williamson, Chair and Vice Chair of the Village Hall, send their apologies. Councillors accepted the apologies.
- 24.10.02** **Public Issues** - Members of the public and councillors can raise matters of concern. Steve Stigwood - Bins being left on Chapel Lane. Action: clerk to send a further letter to the council
- 24.10.03** **Declaration of Interest and dispensations** – to receive Declaration of Interest and dispensations from councillors on items on the agenda. None received.
- 24.10.04** **Approval of minutes** held on 5<sup>th</sup> November 2024 to be agreed and signed as a true record. Approved.
- 24.09.01** **Matters Arising from the minutes.** All covered on the agenda.
- 24.10.05** **Planning applications** - considered by EHC (Appendix 1) – Cllr Wilkinson  
Planning decisions - received from EHC (Appendix 1)
- 24.10.07** **Reports to the Council: To receive reports from representatives on outside bodies, local authorities, and agencies.**
- **District Councillor Report** - Cllr Williamson – no report available.
  - **Village Hall** – Chair of Village Hall – no report available. Cllr Mardell mentioned the heating is still not working. The pipework under the floors - all corroded and not fit for purpose. Decision is to get quotes to do the system with external pipework, 7-10 days end of December, beginning of January. VH committees are working hard to get grants but will need to use savings for this purpose.
  - **Police Report** – Cllr Mardell – no report available.
  - **Playground update** – Cllr Mardell – (Appendix 2)
  - **Footpaths** – Cllr Hoodless – No reports
  - **Highways** – Cllr Kent – (Appendix 3). Action: C15 from Smithy to the Memorial in a conservation area why can this not be a 20mph. Kristina asked for speed humps for the Albury Road. Paul said there aren't 30mph signs generally from Bishops Stortford down the hill towards Little Hadham. The question was asked why there was no public consultation regarding the Smithy crossing. General feeling is for priority passing points on the A120.
  - **Community Orchard / Allotments** – Cllr Westlake – group of volunteers pruned the trees in the orchard to remove the diseased and crossed over branches. A bench was also moved to enable people to use it. Christmas drink for the allotment holders in the



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pub. Overflowing bin of dog poo was removed and has been resited to the end of the lane by the road. Now is on the council pick up.

- **Community Events** – Cllr Westlake – Meet and Greet on the 14<sup>th</sup> December. There will be food, mulled wine. Various groups have stalls: pantos, brownies, gardening group, VH, Parish Council, Santa in his sleigh. An opportunity to meet the various groups. There is a snowman competition, Judi Wheeler has set this up as a competition. Small prizes for the winners of each category.

## **24.10.08 Finance – Clerks Report (Appendix 4)**

1. To agree to payment of accounts. Agreed.
2. Income, including grants and VAT refunds.
3. To receive and agree bank statements, bank reconciliation and financial report. Agreed.
4. Westland Green annual agreement – Steve Stigwood to sign the renewal agreement and return to the clerk.
5. Precept meeting. Councillors agreed to a date

## **24.10.09 Correspondence / AOB**

**24.10.10 Date of Next Meeting: 4<sup>th</sup> February 2025**

**24.10.11 Close of meeting: 20.08**



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## Appendix 1 – Planning Report

| <b>PLANNING APPLICATIONS</b>  | <b>PC DECISION</b>                              |
|---|---|
| <b>3/24/1879/OUT</b><br><b>PROPOSAL:</b> Outline application with all matters reserved except access for the erection of a single detached dwelling at land adj to 1 South Cottages Side Hilly The Ford .<br><b>Deadline:</b> Please send your comments to EHC by: 29/11/24   |   |
| <b>3/24/1747/HH</b><br><b>PROPOSAL:</b> Erection of single storey rear and side extension with first floor terrace above side extension with glass balustrade and external staircase; single storey side extension for an external storeroom; loft conversion with rear window and roof lights to front, side and rear elevations at 7 Lime Kiln Place L<br><b>RECONSULTATION -Deadline:</b> Please send your comments to EHC by: 3/12/2024 |   |
|   |   |
|   |   |
| <b>PLANNING DECISIONS</b>   | <b>EH COUNCIL COMMENTS</b>                      |
| <b>3/24/0943/FUL</b><br><b>PROPOSAL:</b> Creation of vehicle access and crossover, timber gates with wire mesh fence at Access Between Little Ash House And Smithy Cottage The Ash  | Grant Planning Permission subject to Conditions |
| <b>3/24/1766/HH</b><br><b>PROPOSAL:</b> Creation of first floor incorporating 3, rooflights, and removal of render and replaced with outer skin of brickwork at 1 Polo Cottages Bury Green  | Grant Planning Permission subject to Conditions |
| <b>3/24/1877/HH</b><br><b>PROPOSAL:</b> Part two-storey and part single storey front extension; alterations to front porch and roof and installation of front roof light at Spindle Hill Standon Road   | Grant Planning Permission subject to Conditions |
| <b>PLANNING APPEALS</b>   |   |
|   |   |



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## Appendix 2 – Playground Report

- Chain link fencing / entrance to playing field
  - Replacement required
  - Cut back overhanging foliage
- Entrance pedestrian gate and vehicle gateway
  - Reinstate the concrete area under the gate
  - Remove excess bolt threads from gate
  - Provide a padlock to the vehicle entrance gateway
  - Provide drop bolt sleeves and /or drop bolts
- General maintenance
  - Cut back foliage from signs
  - Remove old wooden benches from the playing field
  - Consider replacing picnic tables
  - Cut back foliage from litter bin to left of pedestrian gateway
  - Multiplay junior – clean and maintain
  - Swings – monitor
  - Climbing frame – remove graffiti / grass mats need replacing
  - Shelter – surface needs upgrading
  - Cable runway – needs a thorough inspection
  - Activity Trail – remove splintered or rough wood



